*Form 4*

**Coursework Proposal**

(NOTE: You must submit a separate coursework proposal page for each proposed course not

provided by a pre-approved provider or an accredited university/college – see next page.)

Applicant Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Building \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University/College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Credit Hours \_\_\_\_\_\_\_\_\_\_ Quarter/Semester (circle one) OR Number of CEUs \_\_\_\_\_\_\_\_\_\_

Are you currently enrolled in a graduate degree program? \_\_\_\_\_\_\_\_\_\_

Will this course apply toward fulfillment of that degree? \_\_\_\_\_\_\_\_\_\_

1. Provide a brief description of the course.

2. Rationale – Explain the basis for choosing this course as it relates to your IPDP and to the district and building goals.

3. Additional comments/other.

I certify that the information provided in the Coursework Proposal is true and accurate to the best of my knowledge.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approval/Disapproval**

(This section will be completed by the LPDC.)

❑ This proposal has been approved as submitted for the equivalent of \_\_\_\_\_\_\_\_\_\_ hours.

❑ This proposal has merit but has not been approved as submitted. You may refine the highlighted areas and resubmit the proposal.

❑ This proposal has been denied at this time. The purposes, process and rationale of the work in relation to your IPDP are unclear. If you still feel that this proposal is worthwhile, please redefine and restate your proposal before resubmitting.

Signature of

LPDC Chairperson \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* Any certified staff member may personally present a proposal by requesting an appointment at a regularly scheduled LPDC meeting.